

Vista Unified School District

**Home/Hospital
Instruction
Manual**

Revised 8/29/19

This handbook is presented to the parent/guardian of a Home/Hospital Instruction Program student in an effort to ensure a smooth transition into the home/hospital program, provide quality instruction, and give direction for re-entry back into the regular school setting.

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INTRODUCTION

Any student with a temporary illness or injury (lasting five weeks or longer) which makes attendance in regular day classes or alternative education program impossible or inadvisable may receive home/hospital instruction. Instruction in the Home/Hospital Instruction Program will be provided by the Vista Unified School District.

The purpose of the Home/Hospital Instruction Program is to support the student in maintaining a continuity of instruction during the student's absence from the regular program.

To qualify for home/hospital instruction, the student's illness or injury must be diagnosed and verified in writing by a licensed physician. The term "temporary disability" means disabled by accident or by physical, mental, or emotional illness for a period of five (5) weeks or longer.

Please read this handbook carefully; during the course of a home/hospital placement, you may have questions or concerns. The Vista Unified School District encourages your calls should you have questions, concerns, or just need general information.

For general education and special education students, contact the home/hospital program secretary (760) 724-3775, x 82095

ELIGIBILITY FOR ALL STUDENTS

1. The physician shall have determined, in writing, that the student is unable to attend school for a period of five (5) weeks to 12 weeks. If additional time is required beyond the prescribed period, a **new Medical Report for Home Teaching form or request for home/hospital instruction is required from the physician.** In exceptional cases, the doctor may request longer periods of time for the student to remain in the home/hospital program.

2. Temporarily disabled students who are receiving care in an out-of-district residential health facility (excluding state hospitals) are deemed residents of the district in which the health facility is located. **Students will be eligible for instruction through their school district of residence upon their release from the facility and return to home.**

*California Education Code 48206.3 (a) Except for those pupils receiving individual instruction provided pursuant to Section 48206.5, a pupil with a **temporary disability** which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable shall receive individual instruction provided by the district in which the pupil is deemed to reside.*

(b) For purposes of this section and Sections 48206.5, 48207, and 48208, the following terms have the following meanings:

(1) "Individual instruction" means instruction provided to an individual pupil in the pupil's home, in a hospital or other residential health facility, excluding state hospitals, or under other circumstances prescribed by regulations adopted for that purpose by the State Board of Education.

(2) "Temporary disability" means a physical, mental, or emotional disability incurred while a pupil is enrolled in regular day classes or an alternative education program, and after which the pupil can reasonably be expected to return to regular day classes or the alternative education program without special intervention. A temporary disability shall not include a disability for which a pupil is identified as an individual with exceptional needs pursuant to Section 56026.

EXCEPTIONS

1. A home/hospital teaching assignment cannot expose the home teacher to any contagious disease (i.e., measles, chicken pox, mononucleosis, tuberculosis, etc.).

2. Home/hospital instruction would not be denied to students with Hepatitis B, Herpes, or HIV/AIDS, as long as the home observes current preventive protocol as determined by the U.S. Centers for Disease Control and a copy of that protocol is provided to the home teacher. Parent must supply

preventive protocol information for the specific disease as provided by their physician.

3. A change of venue may be necessary should it be determined that safety or health conditions exist preventing instruction from taking place in the home.
4. Home/hospital instruction will not be assigned when there are less than thirty (30) days remaining in the student's school year. For grades 9-12 at the comprehensive high schools, home/hospital instruction will not be assigned until the beginning of the second semester when there are less than twenty-five (25) school days remaining in the first semester.

GENERAL EDUCATION STUDENTS
APPLICATION PROCESS FOR HOME/HOSPITAL PROGRAM

1. Parent/guardian begins the process by obtaining the following forms from the student's school:
 - A. **Application for Home Teaching** for the student's parent/guardian to complete. A completed application must provide ALL information requested, including:
 1. Name of physician
 2. Name and address of physician's facility
 3. Nature of temporary disability
 4. Probable duration of the absence
 5. Is the disability contagious?
 - B. **Medical Report for Home Teaching** for the student's physician to complete. The form must be completed in its entirety and signed by the physician.
 - C. **Nurses' Report on Application for Home Teaching** - nurse completes
 - D. **Treatment Plan** (for psychological disabilities) for the student's physician/psychiatrist to complete.
 - E. **Parent Agreement Form**
 - F. **Authorization for Use or Disclosure of Health Information**
2. Parent returns completed **Application for Home Teaching** and **Medical Report for Home Teaching** forms to the health/nurse's office or other appropriate office in charge of home/hospital instruction at the student's school.
3. The health/nurse's office at the student's resident school will forward the completed **Application for Home Teaching, Medical Report for Home Teaching, Authorization for Use or Disclosure of Health Information, Nurses' Report on Application for Home Teaching**

forms, and a copy of the student's class schedule (for grades 6-12) to the home/hospital program manager.

4. The request and all forms are reviewed by the home/hospital program staff. If all forms are in order, a home/hospital teacher will be assigned and the parent/guardian is notified via letter to the home within five (5) working days from the date the packet is received.
5. Copies of home teaching request forms and parent letter are distributed to:
 - A. Parent/guardian
 - B. Home/hospital program manager
 - C. School of attendance: nurse, attendance, registrar, counselor, assistant principal (grades 9-12), and regular classroom teacher(s)
 - D. Home teacher
6. The student's school is notified of when home teaching instruction is to begin and end.
 - A. The school must inactivate the student for legally mandated attendance accounting purposes only. The school will make every effort to return the student to the same classroom upon student's return to campus.
 - B. The student still remains assigned to his/her school of residence.
 - C. In some rare instances, upon return to the regular school campus, the student's class schedule may not be exactly the same as it was prior to home/hospital instruction.
 - D. The cumulative folder and other files remain at the school of residence.

COURSE OF STUDY

1. Every effort will be made to maintain continuity in the course of study for each class or subject area taught. A student schedule may need to be changed to meet home/hospital guidelines.
2. In developing a student's home instruction plan, consideration is given to:
 - A. The physician's orders;
 - B. The health of the student;
 - C. The ability to replicate a course in the home environment may not be possible (e.g., AP, IB, Honors, lab sciences, pageantry, ROTC, sports, physical education, some language courses, and highly specialized and/or advanced courses **cannot be replicated**);**
 - D. The courses necessary for the student to maintain their academic status;
 - E. Vista Visions Academy (independent study program) may be considered by the site for a long-term illness.

****NOTE:** These are courses designed as college preparatory classes that

receive University of California approval and possible advanced credit. These courses not only have rigorous requirements, but many include an external exam as well. Many courses in the science and elective areas offer activities that may only be completed using the equipment and/or facilities available on campus. Some courses of study require classroom participation for the student to be successful (foreign language). **These activities cannot be duplicated away from campus.**

Upon return from home/hospital the student may meet with their counselor and advanced course teacher(s) to determine if they can demonstrate mastery of courses they had previous to being placed on the home/hospital program. The school of residence may then issue appropriate grades and credits.

PARENT RESPONSIBILITIES

It is the desire of the Vista Unified School District to provide a positive and meaningful educational experience for students while they are on the Home/Hospital Instruction Program.

We will provide a credentialed teacher for up to five (5) hours per week. The teacher will work closely with the student's regular classroom teacher(s) to insure a current and relevant curriculum is being offered.

The District reserves the right to cancel enrollment if the student is not benefiting from the program, or the conditions in which instruction is provided are not conducive to learning, or if the number of absences is excessive.

In order to provide the best possible instructional program during this time, we are requesting that the parent participate in the following ways:

1. It is required that the parent or an adult be in the home during the instructional time. **No instruction can take place without an adult present.**
2. The parent or adult will need to sign the home teacher's Hourly Time Sheet in the Reason For Overtime section at the conclusion of **each** session, verifying that instruction was provided each day.
3. Provide an environment for study that is quiet, well lit, and free from interruptions. Pets should be secured in an area away from the student/teacher study area.
4. No siblings should be present in the room during lesson time. If other arrangements need to be made, discuss this with the home teacher.

5. Supplies left for the student by the instructor should be on the table ready to use when the home teacher arrives to begin instruction.
6. The student should be rested and ready for instruction.
7. The home teacher shall be in charge when instruction begins.
8. Inform the home teacher of any academic or health-related problem the student may be experiencing that may affect the home instruction.
9. If the student is unable to take instruction at the scheduled time, please contact the home teacher or the home/hospital program staff as soon as possible. Make-up hours may be arranged **during the same week as the absence only**. Not doing so is an unexcused absence. **Missing scheduled home teaching appointments may result in the student being dropped from the home/hospital program.**
10. During home/hospital instruction, all follow up medical appointments must be made during non-home/hospital teacher time (unless pre-arranged).
11. Meet and confer regularly with the home/hospital teacher to discuss the student's progress.
12. Contact the home/hospital program staff (760) 724-3775, x 82095 with any questions or concerns.
13. If the student is released early from home hospital with doctor's approval, the parent needs to provide the home hospital office with an early release doctor's note signed by the doctor prior to the student returning to his/her home school.

HOME/HOSPITAL TEACHER RESPONSIBILITIES

The home/hospital teacher for your son/daughter has been selected from properly credentialed teachers previously approved by the Board of Trustees. These home/hospital teachers will be assigned by the home/hospital program staff. Unfortunately, special requests for certain teachers cannot be accommodated.

Selection of the home/hospital teacher for the student will be based upon established and approved practices. Consideration to fairness, appropriateness, and special circumstances are also factors that influence teacher assignments. It is the expectation that the home/hospital teacher:

1. Develop and coordinate with the parent a program for the student that will incorporate up to five (5) full hours of instruction per week.
2. Obtain the student's schedule from appropriate school staff.
3. Maintain an effective and ongoing working relationship with the student's classroom teacher(s) in order to obtain instructional materials (e.g., textbooks, worksheets, tests, and course objectives) that provide for a program as consistent as possible with the program available in the school setting.
4. Notify the administrator in charge of home/hospital instruction at the student's school immediately if you are having trouble getting student work. Notify the home/hospital director if a problem is not effectively corrected.
5. Submit required forms **in a complete and timely manner** to the home/hospital program staff.
6. Pick up student school materials and all other pertinent information from the home/hospital program staff prior to their first home teaching visitation. The home/hospital teacher will maintain all attendance records for each student on their roll, and submit to the home/hospital program staff at the designated times.
7. Have the parent sign the Reason for Overtime section of the Hourly Time Sheet at the conclusion of **each** home teaching session.
8. Inform the parent and the home/hospital program staff if he/she is unable to meet with the student at the scheduled time and schedule a makeup appointment during the same week.
9. Inform the home hospital secretary **immediately** if the student plans to return to school prior to the original release date.
10. During the period of home/hospital instruction, the school classroom teacher remains the teacher of record and is responsible for the grading of the student's work.

CLASSROOM TEACHER RESPONSIBILITIES

Classroom teachers remain the student's teacher of record and must ensure timely communication with counselors, nurses, administrators, and other school staff. It is expected that the classroom teacher:

1. Provide instructional materials (e.g., course objectives, textbooks,

assignments, projects, tests, etc.) to the home/hospital teacher.

2. Evaluate and give feedback on the completed student work each week. Make adjustments in work as necessary.
3. Maintain an effective and ongoing working relationship with the student's home/hospital teacher in order to provide the student with a program as consistent as possible with the program available in the school setting.
4. Evaluate any completed student work and assign the appropriate grade and/or credits. This may include determining student mastery of work to be re-assigned to a class upon return to school.
5. Contact the home/hospital program director with any concerns that you may have with the Home Hospital process or personnel.

INSTRUCTIONAL TIME

1. In home/hospital instruction, one (1) hour shall be equal to one (1) day of school.
2. Each student is allowed **up to a maximum** of five (5) hours of instruction per week (excluding weeks where there is a holiday, staff development, etc., and the student would not normally be in the regular classroom). These hours constitute instructional time only.
3. Parents will be asked to sign off daily on the Hourly Time Sheet in the Reason for Overtime section to confirm instruction hours received.
4. Within these guidelines, home/hospital instruction sessions should be scheduled cooperatively between the parent and the home teacher at times that are conducive to quality instruction.

CONCLUDING HOME/HOSPITAL INSTRUCTION

1. Each student must have a specific date of conclusion on the request form.
2. The school of residence will make every effort to return the student to the same classroom/class schedule upon student's return to campus.
3. All home/hospital program placements automatically terminate at the end of the student's instructional school year. **Should the need for home/hospital instruction still exist for the next school year, the parent must reapply for the services.**

4. At the conclusion of home/hospital instruction, parents should contact the school health-attendance office (grades K-5) or the school counseling office (grades 6-12) to make an appointment for their son/daughter's re-enrollment at the regular school of attendance.

RETURNING TO SCHOOL

When the doctor releases the student, he/she may return to school.

1. If a student is returning to school *at the end of the term originally prescribed by the physician*, **no** doctor's release note is required.
2. If a student is returning to school **before** *the end of the term originally prescribed by the physician*, **a doctor's early release note is required**. The doctor's early release certification will need to be brought to the home/hospital office prior to the student's return to school. The home/hospital secretary will notify the school of residence of the student's early return. **A student should not be allowed to return to school until the school has been officially notified by the home/hospital secretary.** ***If the school is notified of an early return the attendance staff is asked to contact the home hospital staff prior to allowing the student to attend classes.*
3. Any recommendation for a partial return requires both a physician's note and 504 Individual Accommodation Plan team considerations. Determination will be made on a case-by-case basis, by a 504 Individual Accommodation Plan team composed of those knowledgeable about the student. If appropriate, a 504 plan will be developed for the student and reviewed annually.

SPECIAL EDUCATION

STUDENTS WITH INDIVIDUALIZED EDUCATION PLANS (IEPs)

Home/hospital instruction for students with disabilities must be provided pursuant to an IEP team meeting and decision. The IEP team may recommend that a student receive special education and related services in the home or a hospital if it determines that such placement is necessary and is the least restrictive environment for the student. This applies even if the student's condition is temporary or short-term.

If a student's IEP team recommends placement on home/hospital instruction, the team must have a medical report from the student's physician, surgeon, or a psychologist stating the student's diagnosed condition. Additionally, the report

must certify that the student's condition prevents him or her from attending a less restrictive placement.

Finally, the report must include a projected calendar date for the student's return to school. The IEP team must meet to review and revise the IEP whenever there is a significant change in the student's medical condition.

When the IEP team places a student on home/hospital instruction, the placement must be individualized, and the student must receive any related services or supports included in his or her original IEP. The IEP team must make an individual determination as to the amount of hours of instruction and related services per week that student will receive. Related services will be provided at the student's home.

CCR Title 53051.4 (d) states:

"When recommending home/hospital instruction, the individualized education program team shall have in the assessment information a medical report from the attending physician or the report of the psychologist, as appropriate, stating the diagnosed condition and certifying that the severity of the condition prevents the pupil from attending a less restrictive placement. The report shall include a projected calendar date for the pupil's return to school. The individualized education program team shall meet to reconsider the individualized education program prior to the projected calendar date for the pupil's return to school." The psychologist referenced here is the psychologist who is treating the student in a clinical setting. It is not the school psychologist.

APPLICATION PROCESS FOR HOME/HOSPITAL PROGRAM

1. Parent/guardian begins the process by obtaining the following forms from the student's school and discussing the student's situation with his/her special education case manager.
 - A. **Application for Home Teaching** for the student's parent/guardian to complete. A completed application must provide ALL information requested, including:
 1. Name of physician
 2. Name and address of physician's facility
 3. Nature of temporary disability
 4. Probable duration of the absence
 5. Is the disability contagious?
 - B. **Medical Report for Home Instruction** for the student's physician to complete. The form must be completed in its entirety and signed by the physician.
 - C. **Nurses' Report on Application for Home Teaching** - nurse completes.
 - D. **Treatment Plan** (for psychological disabilities) for the student's

physician/ psychiatrist to complete.

E. **Parent Agreement Form**

F. **Authorization for Use or Disclosure of Health Information**

2. Parent returns completed **Application for Home Teaching** and **Medical Report for Home Instruction** forms to the health/nurse's office or other appropriate office in charge of home/hospital instruction at the student's school. Parent should notify the special education case manager that the forms have been returned.
3. The special education case manager notifies the district Special Education Department staff and convenes the IEP team to discuss placement in the Home/Hospital Instruction Program to determine if such placement is necessary and is the least restrictive environment for the student. If the IEP team determines that home/hospital instruction is the best offer of free appropriate public education (FAPE), the IEP team must revise the goals and objectives so that they are appropriate through the projected time of home/hospital instruction.
4. The health/nurse's office at the student's school will forward the completed **Application for Home Teaching** (nurse reviews), **Medical Report for Home Instruction, Nurses' Report on Application for Home Teaching, Authorization for Use or Disclosure of Health Information**, the revised IEP (including the level of special education services in the offer of FAPE), and a copy of the student's class schedule (for grades 6-12) to the Special Education Department at the district office. An incomplete package will be returned to the site to obtain missing documents.
5. The request and all forms are reviewed by the Special Education Department staff. If all forms are in order a home teacher with a special education credential will be assigned and the parent/guardian notified via letter to the home within five (5) working days from the date the packet is received.
6. Copies of home teaching request forms and parent letter are distributed to:
 - A. Parent/guardian
 - B. Home/hospital program manager
 - C. School of attendance: nurse, attendance, registrar, counselor, assistant principal (grades 9-12), case manager, and regular classroom teacher(s)
 - D. Home teacher
7. The student's school is notified of when home teaching instruction is to begin and end.
 - A. The school must inactivate the student for legally mandated attendance

- accounting purposes only. The school will make every effort to return the student to the same classroom upon student's return to campus.
- B. The student still remains assigned to his/her school of residence.
 - C. In some rare instances, upon return to the regular school campus, the student's class schedule may not be exactly the same as it was prior to home instruction.
 - D. The cumulative folder and other files remain at the school of residence.

COURSE OF STUDY

1. Every effort will be made to maintain continuity in the course of study for each class or subject area taught.
2. The course of study for a special education student shall be consistent with the instructional objectives of the IEP.
3. In developing a student's home instruction plan, consideration is given to:
 - A. The physician's orders;
 - B. The health of the student;
 - C. The ability to replicate a course in the home environment may not be possible (e.g., AP, IB, Honors, lab sciences, pageantry, ROTC, sports, physical education, some language courses, and highly specialized and/or advanced courses cannot be replicated);**
 - D. The courses necessary for the student to maintain their academic status;
 - E. The goals and objectives of the IEP.

****NOTE:** These are courses designed as college preparatory classes that receive University of California approval and possible advanced credit. These courses not only have rigorous requirements, but many include an external exam as well. Many courses in the science and elective areas offer activities that may only be completed using the equipment and/or facilities available on campus. Some courses of study require classroom participation for the student to be successful (foreign language). **These activities cannot be duplicated away from campus.**

Upon return from home/hospital the student may meet with their counselor and advanced course teacher(s) to determine if they can demonstrate mastery of courses they had previous to being placed on home/hospital. The school may then issue appropriate grades and credits.

PARENT RESPONSIBILITIES

It is the desire of the Vista Unified School District to provide a positive and

meaningful educational experience for students while they are on the Home/Hospital Instruction Program.

We will provide a credentialed teacher each week for the number of hours specified in the IEP. The teacher will work closely with the student's regular classroom teacher(s) and special education case manager to insure a current and relevant curriculum is being offered.

The District reserves the right to cancel enrollment if the student is not benefiting from the program, or the conditions in which instruction is provided are not conducive to learning, or if the number of absences is excessive.

In order to provide the best possible instructional program during this time, we are requesting that the parent participate in the following ways:

1. It is required that the parent or an adult be in the home during the instructional time. **No instruction can take place without an adult present.**
2. The parent or adult will need to sign the home teacher's Hourly Time Sheet in the Reason for Overtime section at the conclusion of **each** session, verifying that instruction was provided each day.
3. Provide an environment for study that is quiet, well lit, and free from interruptions. Pets should be secured in an area away from the student/teacher study area.
4. No siblings should be present in the room during lesson time. If other arrangements need to be made, discuss this with the home/hospital teacher.
5. Supplies left for the student by the instructor should be on the table ready to use when the home/hospital teacher arrives to begin instruction.
6. The student should be rested and ready for instruction.
7. The home/hospital teacher shall be in charge when instruction begins.
8. Inform the home/hospital teacher of any academic or health-related problem the student may be experiencing that may affect the home instruction.
9. If the student is unable to take instruction at the scheduled time, please contact the home teacher or the Home/Hospital Program staff as soon as possible. Make-up hours may be arranged **during the same week as the absence only**. Not doing so is an unexcused absence. Missing

scheduled home teaching appointments may result in the student being dropped from the Home/Hospital Program.

10. During home/hospital instruction, all follow up medical appointments must be made during non-home/hospital teacher time (unless pre-arranged).
11. Meet and confer regularly with the home/hospital teacher to discuss the student's progress.
12. Contact the Special Education home/hospital program staff (760) 724-3775, ext. 82095 with any questions or concerns.

HOME TEACHER RESPONSIBILITIES

The home/hospital teacher for your son/daughter has been selected from properly credentialed special education teachers previously approved by the Board of Trustees. These home/hospital teachers will be assigned by the District Special Education Department.

Selection of the home/hospital teacher for the student will be based upon established and approved practices. Consideration to fairness, appropriateness, and special circumstances are also factors that influence teacher assignments. It is expected that the home/hospital teacher:

1. Obtain the student's schedule and IEP goals and strategies from appropriate staff.
2. Develop and coordinate with the parent a program for the student that will meet the level of services and instruction specified in the IEP per week.
3. Maintain an effective and ongoing working relationship with the student's classroom teacher(s) and case manager in order to obtain instructional materials (e.g., textbooks, worksheets, tests, and course objectives) that provide for a program as consistent as possible with the program available in the school setting.
4. Submit required forms in a complete and timely manner to the District Special Education Department staff.
5. Pick up state school registers and all other pertinent information from the District Special Education Department staff prior to his/her first home teaching visitation. The home/hospital teacher will maintain all attendance records for each student on his/her roll, and submit to the District Special Education Department staff at the designated times.

6. Have the parent sign in the Reason for Overtime section of the Hourly Time Sheet at the conclusion of **each** home teaching session.
7. Inform the parent and the home/hospital program staff if he/she is unable to meet with the student at the scheduled time and schedule a makeup appointment during the same week.
8. During the period of home/hospital instruction, the classroom teacher remains the teacher of record and is responsible for the grading of the student's work.
9. When a special education student is placed on home/hospital teaching, the case manager will remain in place.

CLASSROOM TEACHER RESPONSIBILITIES

Classroom teachers remain the student's teacher of record and must ensure timely communication with counselors, nurses, administrators, and the special education case manager. It is expected that the classroom teacher:

1. Provide instructional materials (e.g., course objectives, textbooks, assignments, projects, tests, etc.) to the home/hospital teacher.
2. Evaluate and give feedback on the completed student work each week.
3. Maintain an effective and ongoing working relationship with the student's home/hospital teacher and special education case manager in order to provide the student with a program as consistent as possible with the program available in the school setting.

CASE MANAGER RESPONSIBILITIES

The special education case manager is responsible for overseeing the student's education by following his/her IEP. It is expected that the case manager:

1. Convene the IEP team to review placement, determine level of services, and revise goals and objectives as appropriate.
2. Maintain effective and ongoing communication with home/hospital teacher and parents.
3. Continue to adhere to all IEP timelines and progress reporting.

4. Notify the VUSD Special Education Department of any concerns regarding the student's home/hospital instruction and progress.

INSTRUCTIONAL TIME

1. In home/hospital instruction, one (1) hour shall be equal to one (1) day of school.
2. The number of hours of instruction per week for each special education student is determined by the IEP team (excluding weeks where there is a holiday, staff development, etc., and the student would not normally be in the regular classroom). These hours constitute instructional time only.
3. Parents will be asked to sign off daily on the Hourly Time Sheet in the Reason for Overtime section to confirm instruction hours received.
4. Within these guidelines, home/hospital instruction sessions should be scheduled cooperatively between the parent and the home teacher at times that are conducive to quality instruction.

CONCLUDING HOME/HOSPITAL INSTRUCTION

1. Each student must have a specific date of conclusion on the Application for Home Teaching form.
2. The school of residence will make every effort to return the student to the same classroom/class schedule upon student's return to campus.
3. All home/hospital program placements automatically terminate at the end of the student's instructional school year. **Should the need for home/hospital instruction still exist for the next school year, the parent must reapply for the services.**
4. At the conclusion of home/hospital instruction, parents should contact the school health-attendance office (grades K-5) or the school counseling office (grades 6-12) and the Special education case manager to make an appointment for their son/daughter's re-enrollment at the regular school of attendance.
5. The case manager must convene the IEP team to review the goals and objectives to determine the level of special education related services and revise the goals and objectives as appropriate.

RETURNING TO SCHOOL

When the doctor releases the student, he/she may return to school.

1. **If a student is returning to school** *at the end of the term originally prescribed by the physician, and that term is described in the IEP*, **no doctor's release note is required.**
2. **If a student is returning to school before** *the end of the term originally prescribed by the physician*, **a doctor's early release note is required and the IEP team must meet to review the note and terminate the home/hospital instruction. The doctor's early release certification will need to be brought to the school of residence prior to the student's return to school.**
3. **Any recommendation for a partial return requires both a physician's note and the IEP team consideration. Determination for services will be made on a case-by-case basis, by an Individual Education Plan team composed of those knowledgeable about the student.**